



**OFFICE OF THE CITY ATTORNEY**

April 20, 2009

Jim and Ginny Maziarka  
West Bend Citizens for Safe Libraries  
P.O. Box 380  
Jackson, WI 53037

RE: Ethics Complaint

Dear Mr. and Mrs. Maziarka:

On April 20, 2009 the West Bend City Clerk received an email from you stating that the email served as a formal complaint concerning Alderman Nick Dobberstein and Mayor Kristine Deiss and requesting an investigation and action by the City's Ethic Committee. The City takes ethics complaints very seriously and has a Code of Ethics to handle some complaints.

Please be advised that pursuant to Section 1.69 of the West Bend Municipal Code, the Ethics Committee can only take action upon a "sworn complaint of any person alleging facts which, if true, would constitute improper conduct ..." The information that you supplied via email is not a sworn complaint and is not signed. In order for this matter to be forwarded to the Ethics Committee, you need to file sworn complaints for each of the people you feel have violated the City's Code of Ethics. Those complaints must be signed by you under oath before a notary public. If a sworn complaint is received, the Ethics Committee will be convened to review the complaint and the allegations contained in it. If the Ethics Committee finds that the facts alleged in the complaint, if true, would constitute improper conduct under the provisions of the Code of Ethics, the Committee will then hold a public hearing related to the complaint.

Section 1.69 of the West Bend Municipal Code as well as the entire City Code of Ethics is available on the City's website at [www.ci.west-bend.wi.us](http://www.ci.west-bend.wi.us). The City's Code of Ethics can be found in Sections 1.65 through 1.71 of the West Bend Municipal Code. If you are unable to access this information on the internet, please contact my office and a hard copy can be sent to you.

Sincerely,

Mary L. Schanning  
City Attorney

pc: Amy Reuteman, City Clerk